

## SUMMARY OF APPLICATION STATUS CODES

Status Codes were created so the Department can provide the applicant with the status of their new Rights of Way application. The status code, along with the application number, will be posted on the Department's website every other week. This will allow the applicant to follow the application process closely.

### **Pending Scoring Team Review**

The applicant may see this code in the initial stages of the application process (after the initial review for completeness and before the application has been given a Score).

### **Application Denied**

The applicant may see this code when their application has been denied and a Commissioner Order is issued. (This code can be used at any stage of the application process).

### **Internal Processing**

The applicant may see this code while the application is being processed internally. Internal processing activities include the application being processed to the Rights of Way Section to be assigned to an Administrator, negotiation with the applicant, waiting on the appraisal review, or the application being routed to internal sections for a 30-day comment period.

### **Awaiting Customer Response**

The applicant may see this code throughout the process when the Department is waiting on a response from the applicant. Related activities include awaiting a response on a Notice of Appraised Value and Grant documents being sent to the applicant for signature.

### **Internal Review**

The applicant may see this code when the Right of Way Administrator is collecting various documents (either internally or externally), is preparing the application to go before the Review Committee, or is waiting for a 30-day appeal period regarding a land reclassification.

### **Pending Board of Appeals Decsn**

The applicant may see this code when the application is being prepared to go before the Board of Appeals for approval or denial.

### **Pending Auction**

The applicant may see this code after the Internal Processing and Internal Review has taken place. It is strictly used when the parcel is advertised and then auctioned.

### **Contract Mailed for Signature**

The applicant may see this code in the last stage of the application process. After all the comments have been collected and all the approvals have been granted, the Grant documents are mailed out ("offered out") to the applicant for signature. Once the applicant returns the signed documents to the Department (not defaced and intact) the Grant documents are signed and returned to the applicant, completing the application process.

For more detailed information pertaining to your application, please contact Public Records at (602) 542-4631.

## SUMMARY OF APPLICATION SCORES

### Score 1

Applications that are not likely to have an adverse impact on State Trust land (or that may have positive impacts to State Trust land) and are in an existing corridor will generally be given a score of 1. These applications will not require an archaeology survey and should necessitate the least amount of internal Department review. The Land Department's target is to complete applications with a score of 1 within 90 days.

### Score 2

Applications given a score of 2 may have a low probability of creating an adverse impact to State land (or may have positive impacts to State Trust land), but may be outside of an existing corridor. These applications may have a small footprint (any impact may be on a local scale), and may have no sign of an archaeology finding. The Land Department's target is to complete applications with a score of 2 within 180 days.

### Score 3

Applications with a possible adverse impact to State land will generally be given a score of 3. These applications are likely to have a small or regional footprint, be located outside of an existing corridor, and have some recordable archaeology findings. The Land Department's target is to complete applications with a score of 3 within 365 days.

### Score 4

Applications with a probable adverse impact to State land will generally be given a score of 4. These applications are likely to have a small or regional footprint, be located outside of an existing corridor, and have impactful archaeology findings. The Land Department's target is to complete applications with a score of 4 within 540 days.

### Score 5

Applications given a score of 5 may have the potential to cause a significant adverse impact to State land. These applications are likely to have a regional or statewide footprint, be located outside of an existing corridor, and have significant archaeology findings. Applications with a score of 5 are also likely to have a federal regulatory impact. The Land Department will handle these applications on a case-by-case basis.